

# The City of Bethany, OK

*An in-depth look at  
how your city works  
for you.*

Every aspect of your municipal government is managed by a department that specializes in that field. Each department reports to the City Manager, who then reports to the Bethany City Council.

- *City Manager's Office*
  - The City Manager acts as the CEO of the city, who reports to the City Council.
- *Finance*
  - The Finance Department ensures that the city maintains a healthy budget in a transparent fashion.
  - The City Clerk maintains city records.
- *Human Resources*
  - Manages internal policymaking and best practices.
- *Planning & Community Development*
  - Manages zoning, licensing, permitting, and inspections.
  - Tasked with special projects such as grant writing, policy research, and smaller divisions such as stormwater and social media.



- *Public Works*
  - Oversees the maintenance of streets, parks, utility lines, and waste management.
  - The Public Works Department is often the most visible part of your city government.
  - Manages the Bethany Water Department.
- *Municipal Court*
  - Manages all court activity, tickets, and fines.
- *Police & Fire Departments*
  - Our first responders who protect and serve our community.

The goal of every department is to provide an exceptional level of service, thus making the lives of everyone in Bethany all the better. This magazine is but a mere glimpse into the organization of skilled individuals who run and maintain the City of Bethany every day.



# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Office of the City Manager*

CITY MANAGER: ELIZABETH GRAY

Where do I begin? So many wonderful things have been happening in Bethany over the past couple of years. From new policies, to grants, planning, and projects. Here is a snapshot of what has been happening in Bethany and upcoming projects.

In August of 2022, the citizens of Bethany decided to invest in themselves by approving four General Obligation (GO) Bond Propositions. In addition, the city has been working diligently applying for and receiving almost \$17M in grants to make the most of the funds we have available. We are beginning to see the fruits of our labor in the form of projects.

You may have noticed crews on the roadside replacing water meters, many of which are 30 years old. This was accomplished through grants from the American Rescue Plan Act (ARPA). If you have driven by the police and fire stations, you will notice construction on those facilities thanks to passage of the GO Bond. A section of sewer line has been replaced in front of the animal shelter (ARPA funds). A ribbon cutting ceremony was held when a water line, complete with new meters, was constructed on Holloway Street with the help of a Community Development Block Grant (CDBG). This was the first successful CDBG grant closeout in fifteen years. Another ribbon cutting was held honoring the completion of the sidewalk on 23rd Street in front of Western Oaks School made possible through a partnership with the Department of Transportation, Putnam City Schools, and the City of Bethany. The city received a grant from Innova Disc Golf for a new disc golf course at Eldon Lyon Park, which has been very popular. The city council chamber and lobby were re-opened after undergoing a renovation to comply with the Americans with Disabilities Act.



The swimming pool received much needed work and re-opened after being closed for two years; phased work on the pool will continue. Through GO Bond Projects and grant funding you will soon be enjoying detours around road construction projects in Bethany throughout 2024, which will include:

#### **Traffic signalization and crosswalk improvements at:**

- NW 23rd Street and Rockwell (GO Bond)
- NW 36th Street and Rockwell (GO Bond)
- NW 36th Street and Council (GO Bond)
- Route 66 will see signalization and pedestrian improvements thanks to a partnership between the Oklahoma Department of Transportation, Southern Nazarene University, and the City of Bethany.

# The City of Bethany, OK

DEPARTMENTAL FOCUS

*Office of the City  
Manager*

CITY MANAGER: ELIZABETH GRAY

**Pavement Reconstruction at:**

- NW 30th Street from Rockwell to Peniel (GO Bond)
- Mueller from NW 44th to NW 50th Streets (GO Bond)
- Divis from NW 36th to NW 39th Streets (GO Bond)
- Peniel from NW 25th to NW 30th Streets (GO Bond)
- NW 23rd Street and Rockwell will receive a mill and overlay thanks to a CRRSAA Grant and the City of Bethany

Through the GO Bond, many of our parks will be getting much needed restroom and pavilion upgrades. A dog park is planned at Ron Clark Park (GO Bond/TSET Grant/ City). A pickleball court is planned at Ripper Park (TSET grant/City).

Water and sewer projects are ongoing and include: Water meter replacements (ARPA/City), well field rehabilitation (ARPA), applying for another grant for a two-inch water line replacement (CDBG), and various sewer projects are planned to include sewer line replacements and sewer lift stations. These are being funded by ARPA, federal designation, and city funds. Recently, our City Council passed an ambitious Capital Improvement Plan which encompasses various needed projects over many years. You may find the report at [cityofbethany.org](http://cityofbethany.org) under the Municipal & Financial Documents section of the Government tab. This is but a glance of what is happening in Bethany.

For a more comprehensive look at projects, events, sanitation schedules and more, please visit our website at [www.cityofbethany.org](http://www.cityofbethany.org), visit our Facebook page, see the quarterly newsletter, or watch Cox channel 20. Good things are happening in Bethany Oklahoma!



*Groundbreaking for the Holloway CDBG Water Project*

# The City of Bethany, OK

DEPARTMENTAL FOCUS

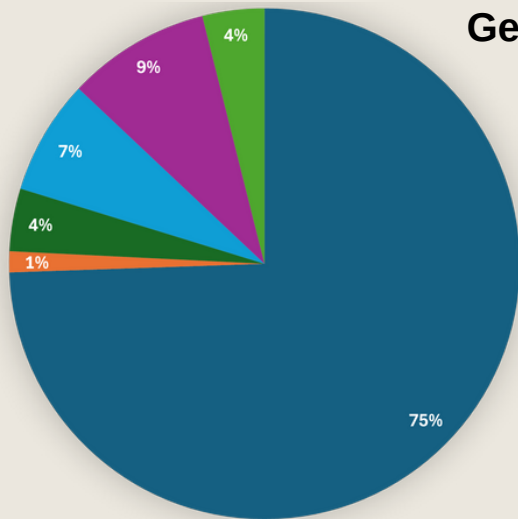
*Finance Department*

DIRECTOR: MICHAEL VAUGHN

The Finance Department oversees all financial transactions and record-keeping for the City of Bethany and its associated trusts. This includes purchasing, accounts payable, utility billing, payroll, and accounts receivable. Finance Department personnel also play a major role in preparing the annual budget.

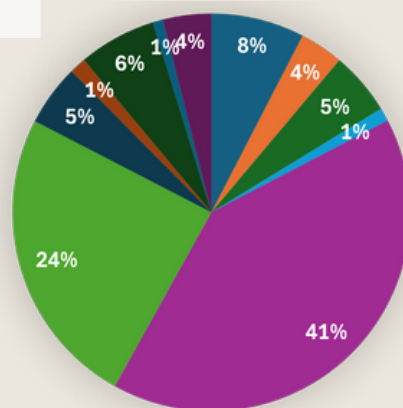
Fiscal year 2023 reflected continuing income growth in Sales and Use tax, as well as the receipt of and awarding of several grants, both Federal and State, and the passage of \$15,000,000 in General Obligation bonds for various streets, parks, public safety, and drainage projects.

**General Fund Revenue**



- Taxes
- Licenses and Permits
- Intergovernmental Revenue
- Charges for Services
- Fines and Forfeitures
- Misc

**General Fund Expenses**



- 01.0-MANAGEMENT
- 02.0-FINANCE
- 03.0-MUNICIPAL COURT
- 04.0-ENGINEERING
- 05.0-POLICE
- 06.0-FIRE
- 07.0-COMMUNITY DEV
- 08.1-PW ADMIN
- 08.2-STREETS
- 08.4-FLEET MAINT
- 08.5-PARKS

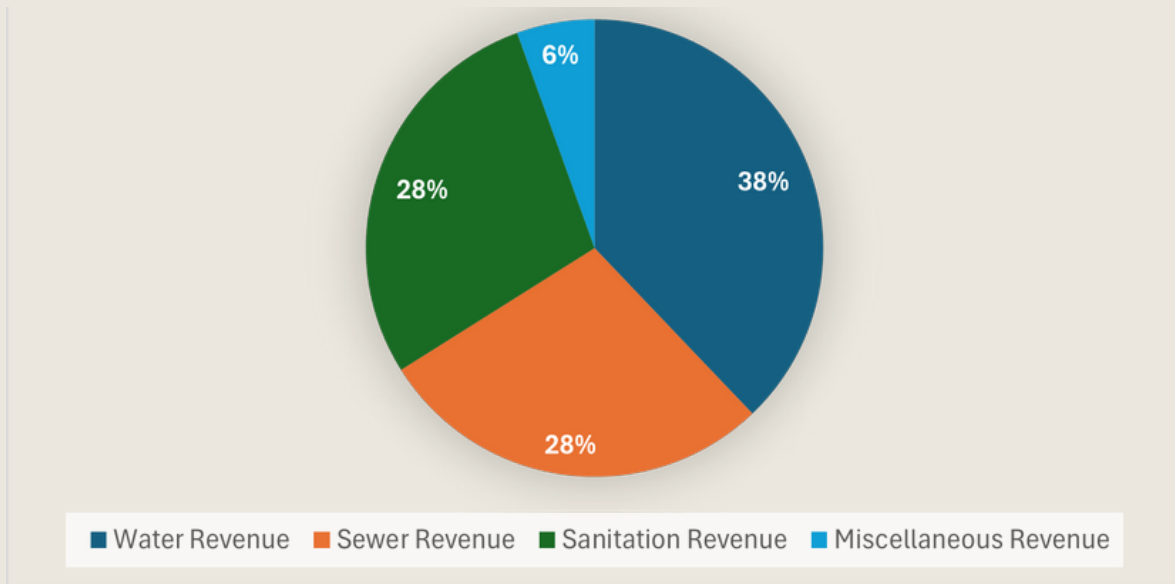
# The City of Bethany, OK

DEPARTMENTAL FOCUS

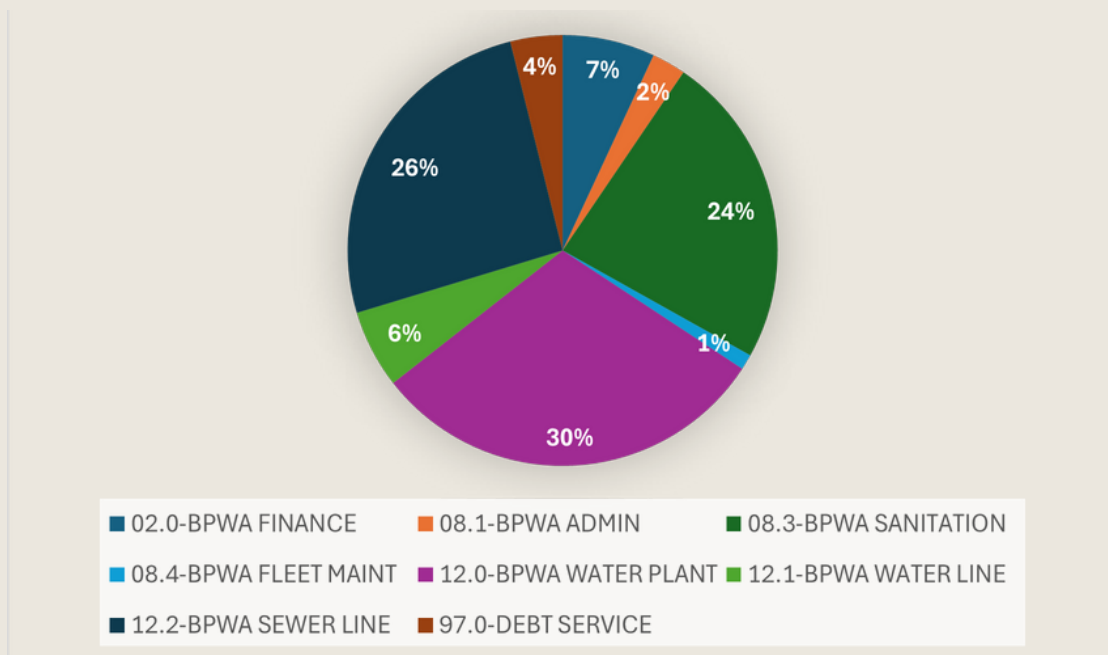
*Finance Department*

DIRECTOR: MICHAEL VAUGHN

## Public Works Authority Income



## Public Works Authority Expenses



# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Department of Human Resources*

DIRECTOR: LEASA FURR

Fiscal year 2022-2023 involved significant progress for the City of Bethany both internally and externally. The Department of Human Resources (HR) manages the internal affairs of the city to foster a positive and inclusive workplace culture.

These vital functions allow for city staff and officials to have a professional, stable, and safe environment to work. Advancing and expanding these efforts was made possible by providing city staff with employee safety training from OMAG, supervisory training, and basic employee training for new hires. HR also completed major overhauls of the city pay plan to allow more steps for years of service, and a new employee handbook. Furthermore, union negotiations were completed for unprecedented 2 year contracts that keep the best of the best employed by Bethany.

By investing in continuous learning and skill enhancement programs, employees were able to hone their expertise and contribute effectively to the growth and success of the City of Bethany.



### **By the numbers:**

- **5** Retirements
- **82** Employee Evaluations Completed
- **2** Flu Shot Clinics Hosted
- **2** Job Fairs Attended

# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Planning & Community Development*

DIRECTOR: AMANDA MCCELLON

Fiscal year 2022-2023 was a massive year for our department! We have overseen more development in Bethany than the city has had in 30 years, and we're not slowing down yet! In this time, the Department of Community Development has tirelessly worked alongside city leaders, citizens, and developers to help Bethany flourish. More construction permits than ever before were issued.

Our team grew in size and capabilities this year, with a second Code Enforcement Officer on staff, and new mapping software to help widen the scope of what we can do. Code enforcement in particular, allows the city to respond to code issues around the city. This increased reach allows the city to proactively find and correct these issues for the betterment of the community.



### By the numbers:

- **1,220** NOVs Issued
- **2,912** Code Violations Identified
- **1,365** Incidents from Report-A-Concern
- **85** Tickets Issued
- **84** Abatement Cases Heard
- **71** Abatements Completed
- **268** Building Permits Issued
- **826** Contractor Licenses Issued
- **160** Business Licenses Issued
- **9** Planning Cases Heard
- **5** Board of Adjustment Cases Heard
- **18** Permitted Special Events
- **302,500** People Reached Through Social Media Accounts
- **22,000** Social Media Engagements
- **18** Stormwater Inspections Completed

We also worked hard to revise and maintain our programs to meet the demands of new and existing problems. A great example of this is our Stormwater Management Program, which in late 2023 was updated for the first time since 2015. This program is vital for maintaining good standing between the city and state agencies, which monitor stormwater runoff pollution. The updated plan is expected to be in use until 2028, and will help foster our mapping software and interdepartmental procedures. The city's social media presence also grew significantly, as we begin to utilize our social media outlets as an informative, fast, and concise method of conveying information to a widening audience. We plan on utilizing these platforms moving forward, as we continue to share the great news of Bethany's growth and prosperity.

# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Planning & Community Development*

DIRECTOR: AMANDA MCCELLON

Planning & Community Development covers a vast array of disciplines, and our team proudly navigates these each day while embracing even the smallest detail. Our planning office is no exception to this, having managed nine cases throughout the year for the Bethany Planning & Zoning Commission, and another five Board of Adjustment cases.

While seemingly small, these cases illustrate the city's commitment to professional and ethical planning efforts, which help our policymakers determine the best land use directions for the city.

Special events have also been a core factor in Community Development, as they revolve around the core element of our department: *community*. In fiscal year 2022-2023, our department issued eighteen special event permits, and aided in the planning and marketing of many more. These included the successful solo events such as Bethany Clean-Up Day, and other major events done in partnership with our neighbors, such as the annual Rain Barrel Sale and the Route 66 Triple Tour.



While not all of these events originate from our department, we aid in their operation as they are vital to the growth and strength of our community. The expertise and flexibility of our department means that we are able to consistently improve the quality of life, level of service, and involvement of our community.

Lastly, Community Development engaged in several specialized projects for the city. These range from long-term research projects to inform policymakers to aiding the City Manager's Office in working towards grant opportunities that better the quality of life for the citizens of Bethany.

By providing a firm attention to detail, professional service, and a fully engaged staff, Planning & Community Development is a department which guides much of the day-to-day operation of the city. This past fiscal year was difficult at times, but it has been even more rewarding to see the continued progress and growth of the City of Bethany.



# The City of Bethany, OK

DEPARTMENTAL FOCUS

*Public Works*

DIRECTOR: PHIL STOWELL

The Department of Public Works encompasses eight departments (divisions) that provide infrastructure and quality of life services for the citizens of Bethany.

Divisions:

- Public Works Administration
- Water Treatment
- Water Distribution
- Waste Water Distribution
- Street
- Parks
- Sanitation
- Fleet Maintenance



Public Works currently is budgeted with 45 full time positions and two seasonal part time. The Sanitation Division provides trash pick up services for the city. These services include regular weekly pick up, scheduled pick up of large items and debris, two Bulk Pick Up "Big Trash" events a year, two Free Landfill Days a year, and Customer Convenience Roll-Offs located at the Public Works yard. The Sanitation Division has 13 employee positions. During Fiscal Year 2022-2023, Sanitation services removed a total of **14,533 tons** of trash and debris from Bethany.

The City of Bethany Street Division provides street, curb and sidewalk repairs, stormwater system maintenance, street surface painting and striping, street and regulatory sign maintenance as well as street right of way and easement mowing. The Street Division has seven employee positions.



# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Public Works*

DIRECTOR: PHIL STOWELL

During fiscal year 2022-2023 Street services put down 92 tons of asphalt, 52 cubic yards of concrete, 2.5 miles of striping, repainted 12 intersections (crosswalks), regularly mowed 3.5 miles of right-of-way and easements and replaced 40 street and traffic regulatory signs.

Bethany's Water Treatment Plant creates quality water for citizens and monitors the quality of the city's water supply through stringent daily, monthly and annual testing procedures. The Water Treatment Plant is a 24-hour 365 day a year operation and has nine employee positions. All personnel are certified through the Department of Environmental Quality. During fiscal year 2023-2024 the Water Treatment Plant produced an average of 1.99 million gallons of treated water per day. Nine daily water quality tests are ran along with additional 20 monthly tests, two quarterly tests, four annual tests, one biannual, and one three year test. Bethany's water is tested for many things to ensure the safety of our citizens. Tests include BacT, Lead & Copper, DBP (disinfection byproducts), Nitrate/Nitrite, Asbestos, SOC (synthetic organic chemicals), Alkalinity, Carbon , Hardness, Iron/ Manganese, pH, Ammonia, Phosphate, Chlorine and Turbidity. During fiscal year 2023-2024, a total of 5,340,000 gallons of water was purchased from OKC.

Bethany's Water Distribution and Wastewater Distribution Divisions are collectively referred to as Utility Line Maintenance. Utility Line is responsible for maintenance and repairs to the city's water and sewer systems. The Water Distribution and Wastewater Distribution divisions each have two employees and both Divisions report to the Utility Line Supervisor. All personnel are certified through the Department of Environmental Quality. Duties of Utility Line Maintenance include water and sewer line assessments and repairs, water meter assessments and replacements, sewer lift station maintenance, manhole assessments and repairs, and storm sewer repairs.

- During fiscal year 2022-2023, 192 Service Orders were completed.



The Parks Division encompasses 12 city parks totaling over 106 acres. Park personnel provide landscape and hardscape maintenance for the city parks, city facilities, the center medians along 39th Expressway, and the municipal pool. The Parks Division has a total of six employees, two of which are certified with the Oklahoma Department of Agriculture as Certified Pesticide Applicators.

Fleet Maintenance keeps city vehicles and equipment running. Seventy-four vehicles and over 30 pieces of equipment are maintained by Fleet. This division has two employee positions. During fiscal year 2022-2023, Fleet Maintenance completed 534 Service Orders.

Public Works Administration is responsible for the work, information flow and oversight of all Divisions in the Public Works hierarchy. Administrative duties include fielding calls from citizens, service order generation, maintaining division and department workflows, establishing policies and procedures, project and personnel management. Public Works Administration has three employee positions.

# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Municipal Court*

DIRECTOR: STACI PECK

The Bethany Municipal Court provides a vital service for our partners in law enforcement. All Ordinance issues in Bethany are brought before the Municipal Court, including animal control, code enforcement, juvenile affairs, citizen complaints, and traffic violations that are misdemeanor crimes. With the important function of preserving public safety, protecting the quality of life, and deterring future criminal behavior, the Municipal Court is an essential piece of the Judicial Branch.

Fiscal year 2022-2023 was a busy period for the Bethany Municipal Court. With nearly 6,000 officer citations issued, our team proudly took that challenge head-on and worked to provide exemplary service. Additionally, more than half-a-million dollars in warrants were cleared by the municipal court, and almost twice that sum was issued by the court



### By the numbers:

- **5,695** Officer Citations Issued
- **55** Animal Control Citations Issued
- **48** Code Enforcement Citations Issued
- **43** Citations Issued by SNU
- **41** Arraignment Dockets
- **12** Juvenile Dockets
- **12** Citizen Complaint Dockets
- **12** Deposition Dockets
- **1,454** Warrants Issued



### Financial Value:

- **\$890,704.55** in Warrants Issued
- **\$595,154.86** in Warrants Cleared
- **\$56,718.41** in Warrant Oklahoma Tax Intercept

# The City of Bethany, OK

DEPARTMENTAL FOCUS

## *Bethany Police Department*

POLICE CHIEF: J.D. REID

Welcome to the Bethany Police Department! Our mission is to provide our community with the highest quality law enforcement services, ensuring that every citizen and visitor to our city enjoys a fantastic quality of life. We take pride in consistently delivering professionalism and exceptional customer service. We continuously improve our processes by prioritizing efficiency and employee performance, with a focus on achieving citizen satisfaction. Your dedicated team is committed to serving others and making Bethany an excellent place to live, work, and visit. It is our goal to provide the very best in law enforcement services for our community!



Type of calls for Service	FY2023	FY2022
Traffic stops	7518	7382
Arrests Made	739	391
Reports Taken	3084	3895
Non-Emergency Calls Received	27,134	26,884
911 Calls Received	14,112	14,686
Citations Issued	5575	5500
Warnings issued	2073	2359
Accident Non Injury	305	317
Accident Injury	65	53
Accident Fatal	1	0
Domestic Calls	376	342
Mental Health Calls	251	251
Property Crimes	855	1005
Violent Crimes	221	159
DUIs	100	64
Total Calls for Service	17353	10824

Animal Welfare Calls	2023	2022
Animal Welfare Calls	692	687
Animal Intakes	463	394
Animal Adoptions	182	173

*\*Animal Welfare statistics are registered in the calendar year.*



# The City of Bethany, OK

## DEPARTMENTAL FOCUS

### *Bethany Fire Department*

FIRE CHIEF: BRIAN MURRAY

The City of Bethany Fire Department was officially established in 1926. The department started with 16 volunteer firefighters and two hand pulled hose carts. Bethany Fire Department now consists of 23 total members including 21 suppression personnel and two administration personnel. Bethany Fire Department currently has a fleet consisting of two engines, one ladder truck, one brush pumper truck, and two command vehicles. Bethany Fire Department has a coverage of approximately five square miles and a population of just over 20,000.

Every year, Bethany Fire Department responds to more than 3,000 calls for service. The mission of the Bethany Fire Department is to improve every situation we encounter, whether an emergency or non-emergency, while maintaining the highest degree of kindness, professionalism, knowledge, and training for the citizens of Bethany.



### A glimpse at our year:

- 59 Fire Incidents
- 4 Overpressure rupture, explosion
- 2,174 Rescue & Emergency Medical Services
- 78 Hazardous Condition (no fire)
- 376 Service Calls
- 173 Good Intent Call
- 154 False Alarm & False Call
- 3 Special Incident Type
- 3,000+ Kids Educated in Fire Safety
- 2,082 Hours of Department Training

